# APPLYING FOR PUBLIC AND SUBSIDIZED HOUSING IN RHODE ISLAND

This handbook has been prepared for you by

### RHODE ISLAND LEGAL SERVICES, INC.

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## I. INTRODUCTION

There are several types of subsidized housing in Rhode Island. Most of the eligibility rules are the same for all types of housing, but some of the application procedures are different. This page will explain the basic information you need to apply for any subsidized housing in Rhode Island.

#### II. WHO IS ELIGIBLE

Generally, you are eligible for public housing, subsidized housing or Section 8 housing if your family income is within limits set by the United States Department of Housing and Urban Development (HUD). You can contact the local HUD office at (401) 528-5351 to find out the current income limits.

If you live alone, you generally are not eligible unless you fall within the HUD income limits and you are elderly, handicapped or disabled. Some of the various housing developments in Rhode Island are set aside especially for the elderly, handicapped and disabled. In those developments, families who do not have an elderly, handicapped or disabled family member will not be eligible to more in.

- An **elderly** person is someone who is 62 years of age or older.
- A **disabled** person is someone who is eligible for disability benefits from the Social Security Administration, or who has a severe physical or mental disability which began before the age of 22, is likely to continue, anad greatly inferferes with his or her life.
- A **handicapped** person is someone who has a long-standing physical or mental impairment which interferes with his or her ability to live alone, and whose life will be improved by a more suitable living arrangement.

#### III. WHERE TO APPLY

#### a. Public Housing and Section 8 Certificates

To apply for public housing or for a Section 8 Certificate, you should call the housing authority in your city or town. A list of the housing aurthorities is located at the end of this document. If your city or town does not have a housing authority, call the Governor's Office of Intergovernmental Relations at (401) 277-2892.

#### b. Section 8 and Other Subsidized Housing

There are approximately 150 Section 8 and other subsidized developments in Rhode Island. There is no central place to make an application for all of these developments at one time. You must make an application at each of the specific developments you want to move into.

A listing of the Section 8 and subsidized developments in Rhode Island, according to location, can be obtained by following this link or by calling RILS at (401) 274-2652. You should call the specific project to which you want to apply for information on how to apply.

### IV. HOW TO APPLY

Whether you apply for public housing and for a Section 8 certificate, or whether you apply to a Section 8 or other subsidized housing development, the basic rules are the same.

You should go to or call the appropriate management office and file a **written application**. You should be prepared to provide information about your family's makeup and income, such as birth certificates and pay stubs. You may also be asked to give the name and address of your present landlord. He or she will probably be called and asked whether you are a good tenant and whether you take care of your apartment and pay your rent on time. These questions are allowed.

Within a few weeks you should be notified in writing whether you are eligible for the apartment. If you are eligible, and there are no apartments available, you should be put on a waiting list. If you are told that you

are not eligible, you should be told the specific reasons that you are not eligible, such as over-income, bad rent paying history, etc.

If you disagree with the reasons listed, you should ask for a chance to tell your side of the story. If you are applying for public housing or for certain Section 8 developments, you have the right to a **grievance hearing**. The notice you receive should explain how to ask for the grievance.

For other types of subsidized housing, the review process is less formal. However, you should still contact the manager to give your side of the story. If you believe that your rejection is unlawful, you may want to get further advice about your rights.

There is a severe shortage of subsidized housing of all types in Rhode Island, so even if you are found eligible, you will probably be placed on a waiting list. The wait may be several years long. You should call the management office every six months to let them know that you are still interested in the apartment, and to see where you are on the waiting list. Some developments make the waiting list available to applicants so you can more easily track your progress. You should ask the manager if there is a **publicly posted waiting list**.

#### V. RHODE ISLANS HOUSING AUTHORITIES

(alphabetized by town/city)

For a complete list of subsidized and public housing in Rhode Island, see the RILS list of <u>Public and Subsidized Housing in Rhode Island</u>

| Bristol HA           | Burrillville HA       |
|----------------------|-----------------------|
| 1014 Hope Street     | Chapel Street         |
| 253-4464             | 568-6200              |
| Central Falls HA     | Coventry HA           |
| Central Office       | 14 Manchester Circle  |
|                      | 828-4367              |
| 30 Washington Street | 020 1007              |
| 724-6980             | Mulhearn Street       |
| Wilfred Manor        | 828-3334              |
| 466 Hunt Street      |                       |
| 724-0330             |                       |
| Forand Manor         |                       |
| 30 Washington Street |                       |
| 728-3590             |                       |
| Cranston HA          | Cumberland HA         |
| Central Office       | One Mendon Road       |
| 50 Birch Street      | 724-8590              |
| 944-7210             |                       |
| Arlington Manor      |                       |
| 50 Birch Street      |                       |
| 944-7210             |                       |
| East Greenwich HA    | East Providence HA    |
| 205 Main Street      | 3668 Pawtucket Avenue |
| 885-2610             | 433-2555              |
| Glocester HA         | Jamestown HA          |
| Chestnut Hill Road   | P.O. Box 464          |
| 568-5100             | 423-2929              |
| Johnston HA          | Lincoln HA            |
| 8 Forand Circle      | 10 Franklin Street    |
| 231-2007             | 724-8910              |
| Narragansett HA      | Newport HA            |
| The Towers           | One Park Holm         |
| Ocean Road           | 847-0185              |
| 789-1044             |                       |
| North Providence HA  | Pawtucket HA          |

| 945 Charles Street<br>728-0930                                    | 214 Roosevelt Avenue<br>725-9113                                     |
|---|--|
| Plainville HA<br>Hilltop TerracE<br>699-4212                      | Portsmouth HA P.O. Box 118 683-3173                                  |
| Providence HA<br>100 Broad Street<br>751-6400                     | Scituate HA<br>Rockland Road<br>647-2276                             |
| Smithfield HA<br>7 Church Street<br>Greenfield<br>949-0270        | South Kingstown HA<br>P.O. Box 6<br>783-0126                         |
| <b>Tiverton HA</b><br>99 Hancock StreeT<br>624-4748               | <b>Warren HA</b> 20 Libby Lane 245-7019                              |
| Warwick HA 25 Eaton Avenue 463-7206 3110 West Shore Road 738-7880 | West Warwick HA 62 Roberts Street 828-6300 1021 Main Street 822-0112 |
| <b>Westerly HA</b><br>Chestnut Court<br>596-4918                  | Woonsocket HA<br>679 Social Street<br>767-8000                       |

For the following cities/towns contact Governor's Office of Housing, Energy and Intergovernmental Relations/State House, Room 116, (401) 277-2850:

- Barrington
- Charlestown
- Foster
- Hopkinton
- Little Compton
- North Kingstown Middletown
- North Smithfield Exeter
- Richmond
- West Greenwich